

**Notice of Intent**

**Department of Children and Family Services**

**Licensing Section**

**Child Placing Clarifications  
(LAC 67:V.7311, 7313, 7315, 7321, and 7323)**

In accordance with the provisions of the Administrative Procedure Act R.S. 49:953 (A) and R.S. 46:1407 (D), the Department of Children and Family Services (DCFS) proposes to amend LAC 67, Part V, Subpart 8, Chapter 73, Child Placing Agencies, Section 7311, 7313, 7315, 7321, and 7323.

The proposed rule clarifies requirements related to insurance coverage, location of first aid supplies, criminal background check timeframes, mandated reporter training, training topics for youth in the transitional placing program, and the location of first aid supplies in transitional placing programs. The proposed rule also adds timeframes for providing influenza information to foster/adoptive parents, adds an alternative safe sleep course, extends timeframes for obtaining statements of health, and adds a requirement for youth in the extended foster care program to be able to remain in their foster/adoptive placement.

**Title 67**

**SOCIAL SERVICES**

**Part V. Child Welfare**

**Subpart 8. Residential Licensing**

**Chapter 73. Child Placing Agencies—General Provisions**

**§7311. Licensing Requirements—Foster Care, Adoption,  
Transitional Placing**

A. - A.16. ...

A.17. The provider shall have documentation of current general liability coverage. Documentation shall consist of the current insurance policy or current binder which includes

the name of the agency, address of the agency, the name of the insurance company, policy number, period of coverage, and explanation of the coverage.

18. The provider shall have documentation of current property insurance or current rental insurance coverage for each transitional placing location. Documentation shall consist of the current insurance policy or current binder which includes the name of the agency, address of location(s) covered, the name of the insurance company, policy number, period of coverage, and explanation of the coverage.

B. - B.5.g.iii. ...

iv. CBC clearance dated no earlier than 45 days prior to hire or if a currently hired staff person assuming the position of program director, then a copy of the satisfactory CBC which is on file for individual's previous position with the agency;

v. Louisiana State Central Registry clearance dated no earlier than 45 days prior to hire; or if a currently hired staff person assuming the position of program director, then a copy of the SCR clearance which is on file for individual's previous position with the agency; and

vi. if an individual resided in a state other than Louisiana in the previous five years, State Central Registry clearance from those states dated no earlier than 120 days prior to hire; however, individuals who continue to reside outside of the state of Louisiana and work for a licensed provider in the state of Louisiana, their clearances shall be dated no earlier than 45 days prior to hire and/or having access to children/youth or if a currently hired staff person assuming the position of program director, then a copy of the SCR clearance which is on file for individual's previous position with the agency.

B.5.h. - N.4. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 36:477 and R.S. 46:1401 et seq.

HISTORICAL NOTE: Promulgated by the Department of Children and Family Services, Licensing Section, LR 45:359 (March 2019), effective April 1, 2019, LR 46:681 (May 2020), effective June 1, 2020, amended LR 47:

**§7313. Administration and Operation**

A. - B.1.b.i. ...

ii. each transitional placing location seeking to be licensed for or currently licensed for a capacity of ~~housing~~ four or more youth shall have documentation of approval;

B.1.c. city fire department; if applicable:

i. each transitional placing location housing seeking to be licensed for or currently licensed for a capacity of four or more youth in a one or two family dwelling shall have documentation of approval;

B.1.d. - C.12. ...

C.13. In accordance with R.S. 46:1428, DCFS will provide information regarding influenza to providers prior to November 1 each year. The child-placing agency shall provide to all foster/adoptive parents, child's legal guardian with the exception of DCFS, and to all youth aged eighteen or above, the written information provided by DCFS relative to the risks associated with influenza and the availability, effectiveness, known contraindications, and possible side effects of the influenza immunization within seven calendar days of receipt from DCFS. This information shall include the causes and symptoms of influenza, the means by which influenza is spread, the places a parent or legal guardian may obtain additional information, and where a child/youth may be immunized against

influenza.

14. As required by chapter 55 of Title 46 of R.S. 46:2701-2711, the child-placing agency shall post the current copy of "The Safety Box" newsletter issued by the Office of the Attorney General in the child-placing agency's office within seven calendar days of receipt from DCFS. The child-placing agency shall provide a copy of the safety box newsletter to all foster parents, adoptive parents, and youth in transitional placing programs within seven calendar days of receipt from DCFS. Items listed as recalled in the newsletter shall not be used and shall be immediately removed from the home/premises. Provider shall document within 14 calendar days of receipt from DCFS in the foster/adoptive parent record and transitional placing youth's record receipt of the newsletter and confirmation with the foster/adoptive parent and transitional placing youth that the home and environment were checked and the recalled products were removed.

D. - E.4. ...

E.5. All records shall be maintained in an accessible, standardized order and format. If a provider maintains records in an electronic format only, a staff person shall be immediately available at all times during the licensing inspection to locate information on the computer that is requested by Licensing staff and print information if requested. Provider shall also have a contingency plan that would allow Licensing staff to continue to review records in the event a power outage occurs.

E.6. - J.1. ...

J.2. Staff shall complete orientation training within the individual's first 15 working days from date of hire. Provider's orientation program shall include the following:

J.2.a. - J.5. ...

J.6. All staff hired effective April 1, 2019, or after working with foster/adoptive parents shall complete the Reducing the Risk of SIDS in Early Education and Child Care training available at [www.pedialink.org](http://www.pedialink.org) or the Safe Sleep, Reducing the Risk of SIDS training available through DCFS at [www.moodle.lcwta.org](http://www.moodle.lcwta.org) within the individual's first 15 working days after hire. Documentation of training shall be the certificate obtained upon completion of the training.

J.7. - K.4. ...

K.5. Effective April 1, 2019, all staff ~~that have direct contact with children~~ working with foster/adoptive parents shall complete the "Reducing the Risk of SIDS in Early Education and Child Care" training available at [www.pedialink.org](http://www.pedialink.org) or the Safe Sleep, Reducing the Risk of SIDS training available through DCFS at [www.moodle.lcwta.org](http://www.moodle.lcwta.org) within 45 days and updated annually. Documentation of training shall be the certificate obtained upon completion of the training.

K.6. - U.5. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 46:1407(D).

HISTORICAL NOTE: Promulgated by the Department of Children and Family Services, Licensing Section, LR 45:368 (March 2019), effective April 1, 2019, LR 46:683 (May 2020), effective June 1, 2020, LR 47:

**§7315. Foster and Adoptive Certification**

A. Home Study—Foster and Adoptive Home

1. Prior to placement of a child/youth in the home, the provider shall complete a home study of the foster/adoptive parent and their home. The home study shall be signed and dated by the person completing the home study and approved, signed, and dated by a licensed clinical social worker, licensed master social worker with 3 years of

experience in adoption or foster care services, licensed professional counselor, licensed psychologist, medical psychologist, licensed psychiatrist, or licensed marriage and family therapist prior to certification of the foster/adoptive parents. All individuals who approve home studies shall be licensed in the state of Louisiana.

A.2. - A.7. ...

A.8. Foster/adoptive parents and adults of the household interviewed in person shall sign and date summary or home study written by the interviewer upon it's completion to ensure accuracy.

A.9. - C. ...

C.1. An inquiry of the state central registry for members of the household 18 years of age and older, excluding children in DCFS custody shall be conducted prior to certification and annually thereafter. The SCR clearance expires one year from the date noted on the clearance. The annual SCR clearance shall be obtained prior to its' expiration. No person whose name is recorded on the state central registry with a valid (justified) finding of abuse or neglect of a child shall reside in the home.

C.2. - D.21. ...

D.22. Prior to certification, the foster/adoptive parent(s) shall receive a list of the responsibilities noted in 7315.D.1-21. There shall be documentation signed and dated by the foster/adoptive parent acknowledging receipt of the list of responsibilities by the foster/adoptive parent in the foster/adoptive parent record.

E. - E.3.n. ...

E.4. A statement of health dated within ~~three~~ six months prior to certification and updated every three years for each adult member of the prospective foster/adoptive

parent's household, excluding youth in DCFS custody, signed by a licensed physician or licensed health care professional verifying that the individual:

E.4.a. - G.14....

15. Children with the exception of infants shall not share a bedroom with adults; ~~except when the child needs close supervision due to illness or medical condition and approval is received from the child-placing agency;~~

Exceptions may be granted as noted below; however, a child shall not share a bed with an adult under any circumstances.

a. An exception may be granted when a child needs close supervision due to illness or medical condition and approval is received from the child-placing agency.

i. Documentation of the exception from the child-placing agency shall be in the foster/adoptive parent(s) record. Documentation shall include the following:

(a). name of child sharing the room with an adult for which approval is granted,

(b). name of adult(s) sharing the room with the child for which approval is granted,

(c). description of illness or medical condition warranting the exception being granted,

(d). timeframe for which approval is granted,

(e). signature and date of child-placing agency staff granting approval, and

(f). conditions, if any for which approval is granted.

b. An exception may be granted in accordance with DCFS Child Welfare policy if the adult is a young adult in the DCFS Extended Foster Care Program and was already sharing a room with the child upon the youth reaching

adulthood. No young adult in the DCFS Extended Foster Care Program shall be newly placed in a home whereby they would be required to share a bedroom with a child.

i. Documentation of the exception from Child Welfare shall be on file prior to the young adult in the DCFS Extended Foster Care Program attaining their 18th birthday. Documentation shall include the following:

(a). name of the CPA, if applicable for which approval is granted,

(b). name of the foster/adoptive home for which approval is granted,

(c). names and birth dates of children sharing the room with the young adult in the DCFS Extended Foster Care Program for which approval is granted,

(d). name and birth date of young adult in the DCFS Extended Foster Care Program sharing a room with the children noted for which approval is granted,

(e). signature and date of child welfare state office staff granting approval, and

(f). conditions, if any for which approval is granted.

H. - P.4. ...

P.5. Once certified, a minimum of 15 hours of child-placing agency approved training shall be received annually by the foster parents prior to certification expiration. The hours may be shared among the adult members of the family, however, each adult shall receive a minimum of five hours. If adult members of the household attend trainings together, each person shall receive individual credit for their attendance. It is not required for adult members of the household to attend trainings on different topics. All hours received by each individual adult member of the household

will account for the total number of hours received per household. Documentation of training completed shall include certificate of participation or sign in log specifying foster parent's name, training topic, date, and number of hours completed. Foster parents certified by DCFS shall follow the training requirement timeframe as noted in DCFS child welfare policy.

6. Prior to certification and updated annually, documentation of reasonable and prudent parent training for all foster/~~adoptive~~ parents shall be maintained. Documentation shall include the training topics, foster/~~adoptive~~ parent signature, and date. Reasonable and prudent parent training or training materials, as developed or approved by DCFS, shall include, but is not limited to the following topic areas:

P.6.a. - P.7. ...

8. Prior to certification, all prospective foster/adoptive parents shall complete the DCFS "mandated reporter training" available at [dcfs.la.gov](http://dcfs.la.gov). DCFS certified foster/adoptive parents shall meet the requirements as set forth in DCFS policy. Documentation of training shall be the certificate obtained upon completion of the training. This training may be applied toward meeting the annual required training hours for foster parents as noted in §7315.P.5.

9. Prior to certification all prospective foster/adoptive parents shall complete the "Reducing the Risk of SIDS in Early Education and Child Care" training available at [www.pedialink.org](http://www.pedialink.org) or the Safe Sleep, Reducing the Risk of SIDS training available through DCFS at [www.moodle.lcwta.org](http://www.moodle.lcwta.org). DCFS certified foster/adoptive parents shall meet the requirements as set forth in DCFS policy. Documentation of training shall be the certificate obtained upon completion of the training. This

training may be applied toward meeting the annual required training hours for foster parents as noted in §7315.P.5.

10. Effective April 1, 2019, currently certified foster/adoptive parents shall complete the DCFS "mandated reporter training" available at [dcfs.la.gov](http://dcfs.la.gov) within 45 days and annually thereafter. DCFS certified foster/adoptive parents shall meet the requirements as set forth in DCFS policy.

Documentation of training shall be the certificate obtained upon completion of the training. This training may be applied toward meeting the annual required training hours for foster parents as noted in §7315.P.5.

11. Effective April 1, 2019, currently certified foster/adoptive parents shall complete the "Reducing the Risk of SIDS in Early Education and Child Care" training available at [www.pedialink.org](http://www.pedialink.org) or the Safe Sleep, Reducing the Risk of SIDS training available through DCFS at [www.moodle.lcwta.org](http://www.moodle.lcwta.org) within 45 days and annually thereafter. DCFS certified foster/adoptive parents shall meet the requirements as set forth in DCFS policy.

Documentation of training shall be the certificate obtained upon completion of the training. This training may be applied toward meeting the annual required training hours for foster parents as noted in §7315.P.5.

12. - Q.1. ...

Q.2. Foster/adoptive parent(s) shall have at least one adult (age 18 or older) responsible for the supervision of children or available at all times within close proximity of the home when a foster/adoptive parent is not present. The appointed adult caregiver shall be available by phone at all times.

R. - V.1. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 46:1407(D).

HISTORICAL NOTE: Promulgated by the Department of Children and Family Services, Licensing Section, LR 45:377 (March 2019), effective April 1, 2019, LR 46:686 (May 2020), effective June 1, 2020, LR 47:

**§7321. Adoption Services**

A. - H.2. ...

H.3. After the visits noted in §7321.H.2, provider shall conduct an in home supervisory visit with one adoptive parent at least once every other month. Provider shall observe the infant in the home at each supervisory visit conducted ~~during the monthly visit.~~

H.4. - M.4. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 46:1407(D).

HISTORICAL NOTE: Promulgated by the Department of Children and Family Services, Licensing Section, LR 45:388 (March 2019), effective April 1, 2019, LR 47:

**§7323. Transitional Placing Program**

A. - A.5. ...

A.6. One training topic referenced in §7323.A.5.a. shall commence within seven calendar days from the date of placement. Training shall be continuous until all aforementioned topics are covered (depending on length of stay.) ~~and~~ Training shall be tailored to youth's current level of functioning with additional training introduced as a youth progresses, achieves success in the minimum skills, and articulates a desire to learn more advanced skills. Documentation of training shall include signature of staff, signature of youth, training topics addressed, and date training occurred.

~~7. Documentation of training shall include signature of staff, youth, training topics addressed, and date training occurred.~~

87. A written description of training provided to youth transitioning from the program shall be included in policy. Topics shall include, but are not limited to the following:

- a. developing and following a budget;
- b. identifying safe and affordable housing;
- c. negotiating a lease;
- d. understanding the terms of a lease or housing contract;
- e. understanding landlord/tenant rights and responsibilities;
- f. searching for a job; and
- g. retaining a job.

98. Training shall be completed prior to the youth transitioning from the program. Documentation shall include signature of staff and youth, training topics, and date.

B. - C.1. ...

C.2. Each youth shall have his/her own bed located in a designated bedroom. With the exception of a studio apartment housing one youth, common areas shall not be used as a bedroom; however, if youth chooses to use a common area as a bedroom, documentation shall include a signed and dated statement by youth indicating such. In addition, written annual approval is required by the OSFM for each apartment unit/location address allowing a common area to be used as a bedroom.

C.3. - C.8. ...

C.9. First aid supplies shall be provided by the child-placing agency and maintained in each transitional placing living unit unless the TP program office is on-site, staffed 24 hours a day, and accessible to all the residents, then first aid supplies may be stored in the office. Supplies shall include, but not limited to the following:

a. - D.1.c. ...

D.2. Approval from child welfare state office staff shall be obtained and documented prior to placing a youth in DCFS custody in a transitional placing program that has been suicidal, homicidal, and/or exhibited any psychotic behaviors in the past six months.

3. Documentation from the child welfare state office shall include:

a. name of the CPA for which approval is granted,

b. name and birth date of youth for which approval is granted,

c. statement explaining why the youth is appropriate for placement in the transitional placing program despite not meeting the criteria noted in Section 7323.D.1.c,

d. signature of child welfare state office staff granting approval and date of approval which shall be prior to the placement date, and

e. conditions, if any for which approval is granted.

D.4. - L.6.j. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 46:1407(D).

HISTORICAL NOTE: Promulgated by the Department of Children and Family Services, Licensing Section, LR 45:392 (March 2019), effective April 1, 2019, LR 46:686 (May 2020), effective June 1, 2020, LR 47:

#### **Family Impact Statement**

The proposed rule is not anticipated to have an impact on family formation, stability, and autonomy as described in R.S. 49:972.

#### **Poverty Impact Statement**

The proposed rule is not anticipated to have an impact on poverty as defined by R.S. 49:973.

**Small Business Analysis**

The proposed rule is not anticipated to have an adverse impact on small businesses as defined in the Regulatory Flexibility Act.

**Provider Impact Statement**

The proposed rule is not anticipated to have an impact on providers of services funded by the state as described in HCR 170 of the 2014 Regular Legislative Session.

**Public Comments**

All interested persons may submit written comments through January 26, 2021, to Angie Badeaux, Licensing Program Director, Department of Children and Family Services, P. O. Box 3078, Baton Rouge, LA, 70821.

**Public Hearing**

A virtual public hearing on the proposed rule will be held at 9:00 a.m. on January 26, 2021, by the Department of Children and Family Services. All interested persons will be afforded an opportunity to submit data, views, or arguments via PC, Mac, Linux, iOS or Android at <https://stateofladcfs.zoom.us/j/94683082048>; or via telephone by dialing (713)353-0212 and entering conference code 430033. To find local AT&T numbers visit <https://www.teleconference.att.com/servlet/glbAccess?process=1&accessNumber=7133530212&accessCode=848054>. Individuals with disabilities who require special services should contact the DCFS Appeals Unit at least seven working days in advance of the hearing. For assistance, call (225) 342-4120 (Voice and TDD).



Marketa Garner Walters  
Secretary

NOV 4, 2020

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person Preparing Statement: Angie Badeaux Department: Children and Family Services  
Phone: 225-620-6702 Office: Office of the Secretary  
Return Address: 627 N. 4th Street, P.O. Box Rule Title: Child Placing Clarifications  
3078 Baton Rouge, LA 70821  
Date Rule Takes Effect: April 1, 2021

SUMMARY

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

In FY 21, this rule change is anticipated to increase the expenses of the Department of Children and Family Services (DCFS) by \$2,982 (\$1,372 State General Funds and \$1,610 Federal Funds) for publication costs. There are no other anticipated impacts on state or local government expenditures.

The proposed rule amends Chapter 73, Child Placing Agencies, Sections 7311, 7313, 7315, 7321, and 7323. The proposed rule adds clarifying language related to documentation requirements of insurance coverage, location of first aid supplies, documentation requirements of state central registry background checks, timeframe for providing information about the influenza vaccine, timeframe for posting "The Safety Box" newsletter, accessibility of electronic records, additional options for training classes, documentation requirements for placing certain youth in transitional placement, and exceptions for foster/adoptive children sharing a bedroom.

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

Implementation of this rule will not effect state or local government revenue collections.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

This proposed rule may have an economic impact on some groups. The rule change provides that child placement agencies that only maintain electronic records must have electronic records available on site at all times, which may necessitate the purchase of additional computer equipment or software. Additionally, the rule change provides more exceptions to foster/adoptive children sharing a bedroom, which may result in an economic benefit to foster/adoptive parents given that they may not be required to increase the number of bedrooms in their home.

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

There is no estimated impact on competition and employment.

Terri Porche Ricks  
Digitally signed by Terri Porche Ricks  
DN: cn=Terri Porche Ricks, o=Department of  
Children and Family Services, ou=Office of the  
Secretary, email=terri.ricks@la.gov, c=US  
Date: 2020.12.09 11:21:10 -0600

12/8/20

Signature of Agency Head or Designee

Date

  
LEGISLATIVE FISCAL OFFICER  
OR DESIGNEE

Terri Ricks, Deputy Secretary

Typed Name and Title of Agency Head or Designee

12/9/20  
DATE OF SIGNATURE

Eric Horent  
Digitally signed by Eric Horent  
DN: cn=Eric Horent, o=DCFS, ou,  
email=eric.horent@la.gov, c=US  
Date: 2020.12.08 16:14:58 -0600

DCFS Undersecretary

**FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES**

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberations on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated)

The proposed rule clarifies requirements related to insurance coverage, location of first aid supplies, criminal background check timeframes, mandated reporter training, training topics for youth in the transitional placing program, and the location of first aid supplies in transitional placing programs. The proposed rule also adds timeframes for providing influenza information to foster/adoptive parents, adds an alternative safe sleep course, extends timeframes for obtaining statements of health, and adds a requirement for youth in the extended foster care program to be able to remain in their foster/adoptive placement.

- B. Summarize the circumstances which require this action. If the action is required by federal regulations, attach a copy of the applicable regulation.

The revisions proposed by this rule are clarifications to regulations which became effective April 1, 2019, due to questions from providers.

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

There will be no increase in expenditure of funds.

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) \_\_\_ Yes. If yes, attach documentation.

(b)  x  No. If no, provide justification as to why this rule change should be published at this time.

**FISCAL AND ECONOMIC IMPACT STATEMENT  
WORKSHEET**

**I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED**

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

<b>COSTS</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 23</b>
Personal Services	\$0	\$0	\$0
Operating Expenses	\$2,982 Rulemaking	\$0	\$0
Professional Services	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0
Equipment	\$0	\$0	\$0
Major Repair & Constr.	\$0	\$0	\$0
<b>Total</b>	<b>\$2,982 Rulemaking</b>	<b>\$0</b>	<b>\$0</b>
Positions (#)			

2. Provide a narrative explanation of the costs or savings shown in "A.1.," including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

The only cost of this proposed rule is the cost of publishing rulemaking which is estimated to be approximately \$2,982 (\$1,372 State and \$1,610 Federal).

3. Sources of funding for implementing the proposed rule or rule change.

<b>SOURCE</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 23</b>
State General Fund	\$1,372	\$0	\$0
Agency Self-Generated	\$0	\$0	\$0
Federal Funds	\$1,610	\$0	\$0
Dedicated	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0
<b>Total</b>	<b>\$2,982.00</b>	<b>\$0</b>	<b>\$0</b>

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

The department currently has sufficient funds to implement the proposed action.

**B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED.**

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

There are no proposed impact to governmental units resulting from this rule.

2. Indicate the sources of funding of the local governmental unit, which will be affected by these cost or savings.

N/A

**FISCAL AND ECONOMIC IMPACT STATEMENT  
WORKSHEET**

**II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS**

A. What increase (decrease) in revenues can be anticipated from the proposed action?

<b>Revenue Increase/Decrease</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 23</b>
State General Fund	\$0	\$0	\$0
Agency Self-Generated	\$0	\$0	\$0
Dedicated Funds *	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0
Local Funds	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

\*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A."  
Describe all data, assumptions, and methods used in calculating these increases or decreases.

There will be no increases or decreases in revenue.

**III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NONGOVERNMENTAL GROUPS**

A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

This proposed rule may have an economic impact on some groups. The rule change provides that child placement agencies that only maintain electronic records must have electronic records available on site at all times, which may necessitate the purchase of additional computer equipment or software. Additionally, the rule change provides more exceptions to foster/adoptive children sharing a bedroom, which may result in an economic benefit to foster/adoptive parents given that they may not be required to increase the number of bedrooms in their home.

B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

There is no impact in receipts and/or income resulting from this rule.

**IV. EFFECTS ON COMPETITION AND EMPLOYMENT**

There is no anticipated impact on competition and employment in the public or private sectors.