

Mandatory Reporters and Dual Reporting

Take the free Mandated Reporter training online at <https://moodle.lcwta.org/>.

Mandatory reporters are those professionals required by law to report suspected child abuse or neglect. Louisiana Children's Code Art. 603 defines any of the following as a mandatory reporter.



- Health Practitioner
- Mental Health/Social Service Practitioner
- Member of the Clergy
- Teaching or Child Care Provider
- Police Officers or Law Enforcement Officials
- Probation Officers
- Commercial Film & Photographic Print Processor
- Mediators
- Parenting Coordinators
- Court-Appointed Special Advocates (CASA)
- Organizational or Youth Activity Provider
- Coaches
- Foster Parents
- Group Home Staff Members
- Louisiana Department of Children and Family Services (DCFS) and Office of Juvenile Justice employees with supervisory or disciplinary authority over children

REPORTING REQUIREMENTS

Depending on who perpetrated the alleged abuse/neglect and where the abuse/neglect occurred, a mandated reporter must report to law enforcement and/or DCFS. Dual Reporting refers to certain situations in which a reporter must submit a report of suspected abuse/neglect to both DCFS and law enforcement.



When you are required to report to DCFS

- The alleged perpetrator is a/an
 - Parent or caretaker, including licensed residential facilities
 - Person who maintains an interpersonal dating or engagement relationship with the parent or caretaker
 - Person living in the same residence as the parent, caretaker, or child
 - Employee of an early learning center or registered family child day care home
- Child-on-child sexual abuse between children residing in the same residence
- A Mandatory Reporter suspects abuse/neglect occurred in the child's residence by an undetermined individual



When you are required to report to Law Enforcement

- There is knowledge of a homicide, rape, or child sexual abuse of any kind
- A crime has been committed
- Suspected abuse or neglect, perpetrated on a student, has occurred in any public or private
 - Elementary
 - Secondary
 - Vocational-technical training
 - Special or
 - Postsecondary school
- Child-on-child sexual abuse by another child who does not reside in the same residence



When to make a Dual Report



- The alleged abuse/neglect meets criteria in both categories listed above

How to make a report to DCFS



Call the Hotline 24/7
at **1-855-452-5437**



Use the Mandated Reporter Portal
at **dcfs.la/mandated-reporters**

Reports of a child fatality, substance exposed newborn, human trafficking, Safe Haven, sexual abuse, a life-threatening injury or other emergency requiring immediate assistance should be called into the Hotline. If you are unable to access the Hotline or the Mandatory Reporter Portal, you can visit a local Child Welfare office, and a DCFS staff member will assist you in making a report.