

**Workgroup:
Data Collection
and Analysis**

**COORDINATED SYSTEM OF CARE
WORK GROUP ACTION PLAN**

CSoC Project Manager:
Shannon Robshaw
Contact: srobshaw@la.gov; 225-276-8981

Project Summary:

The Louisiana Department of Social Services, the Department of Health and Hospitals, the Office of Juvenile Justice and the Department of Education are working in collaboration to develop a Coordinated System of Care that will achieve reduction in the current number and future admissions of children and youth with significant behavioral health challenges or co-occurring disorders in defined out of home placements.

Key milestones as identified in workplan

Title	Original planned completion date	Current forecast completion date	Actual completion date
Establish common vision and goal for system of care	1/29/10	1/29/10	1/29/10
Establish planning infrastructure	1/29/10	2/11/10	2/11/10
Produce concept report for legislature	2/26/10	2/26/10	3/5/10
Mapping of current system strengths, opportunities and weaknesses relevant to population of focus	3/15/10	3/15/10	3/15/10 w ongoing updates
Determine recommended system design	5/31/10	5/31/10	
Identify needed infrastructure for system	7/1/10	7/1/10	
Conduct cross-system analysis of service utilization, expenditures and financing related to target population	8/1/10	8/1/10	
Analyze, determine final system design and financing strategies	8/31/10	8/31/10	
Conduct legislative and public input process	10/31/10	10/31/10	
Submit needed state plan amendments, waivers, other applications, BA-7s	11/15/10	11/15/10	
Development implementation plan	12/30/10	12/30/10	

KEY MILESTONE: (1) Cross-system analysis report of service utilization, expenditures and financing related to population(s) of focus (e.g., Medicaid service utilization and expenditures, child welfare service utilization and expenditures, etc.)

Work Group: Mercer, will work with representatives of from DOE, DSS, OJJ, OAD, OMH, OCDD, and Medicaid to collect data on service utilization and expenses. Mercer will analyze the data and prepare a report with input from HSC expert consultants to inform analysis and interpret results.

Work group Charge :

Cross-system analysis report of service utilization, expenditures and financing related to population(s) of focus (e.g., Medicaid service utilization and expenditures, child welfare service utilization and expenditures, etc.)

Action Steps	Responsible Party	Target Completion Date	Resources Needed	Performance Indicator
Issue revised data and policy request to departments	Mercer	January 4, 2010	Department participation	Complete
Review data request responses	Mercer	January 20, 2010	Mercer to analyze data and develop follow-up questions	Complete
Complete follow-up calls with individual departments (OCDD, OAD, OJJ, OMH (including human service districts and authorities), DSS, and DOE) to discuss data and policy questions	Mercer and departments	February 26, 2010	Department and Mercer participation; Mercer to develop meeting agenda and data and policy questions	Complete
Individual departments re-submit data to Mercer	Mercer and departments	March 19, 2010	Department participation	Near completion
Review Georgia and Nevada reports to identify Louisiana data elements	Mercer	March 31, 2010	Nevada and Georgia report	•
Review and analyze data from all departments and identify data elements for cross systems analysis report and data limitations <ul style="list-style-type: none"> – Outline data elements that will be included in the cross systems report – Draft outline of the major sections of report 	Mercer	April 30, 2010	Completeness of data from departments	•
Confirm with Shannon all elements/sections of report	Mercer and Shannon	May 7, 2010	Shannon to approve outline of report	•
Research national benchmarks	Mercer	May 14, 2010	Online resources; LA and Mercer contacts	•

Draft cross systems report to include:	Mercer	May and June, 2010	Mercer to draft report based on collected data and policy information, research and LA and Mercer resources	•
– Number of target populations served historically (i.e., last two fiscal years)				
– Expenditures per child/youth served and total spending, including expenditures on “poor outcome and/or high cost” services				
– Demographics of populations served (e.g., age, race/ethnicity, regions), including identification of disparities and disproportional utilization				
– Current funding streams				
– Services used, including any evidence-based, credentialed services				
– Potential reallocation of other federal funding streams (child welfare, prevention, special education, SAMSHA block grants, etc.)				
– Potential redistribution of state general funds				
– Other				
Issue first draft for feedback	Mercer	June 28, 2010	•	•
Louisiana review draft report -	Louisiana	July 12, 2010	•	•
Mercer revise and issue second draft	Mercer and Louisiana	July 19, 2010	•	•
Louisiana review second draft and provide final feedback	Louisiana	July 26, 2010	•	•
Mercer finalize report and issue	Mercer	July 30, 2010	•	•

1 Issues, Risks and Potential Roadblocks

Issues

Priority Criteria

- 1 – High-priority/critical-path issue; requires immediate follow-up and resolution
- 2 – Medium-priority issue; requires follow-up before completion of next project milestone
- 3 – Low-priority issue; to be resolved prior to project completion
- 4 – Closed issue

#	Date	Priority	Owner	Description	Status & Resolution
1	Ongoing	1	Mercer and Departments	Timely data collection	Significant progress has been made towards collection of available data. A few items remain outstanding from OAD, DSS, and OCDD.
2	3/31/2010	2	Mercer and DOE	Determine use of available DOE data for the report	DOE has provided Mercer available data, which Mercer will analyze to determine potential use.
3	3/31/2010	2	Mercer	Determine the demographic statistics that will be included in the report	Client information has been collected from the various departments. Mercer will review the data to determine whether more detailed data are needed from certain agencies.

Risks and Potential Roadblocks

#	Risk Area	Likelihood	Risk Owner	Project Impact-Mitigation Plan
1	Limitations of Data Reporting	Medium	Mercer	Assess collected data and determine potential gaps in reporting.

2 Workgroup Members

Name	Role / Title	Email	Phone Number
An Danh	Financial analyst	An.Danh@mercer.com	+1 404 442 3464
Brenda Jackson	CMS policy expert	Brenda.Jackson@mercer.com	+1 785 843 7023
Jon Marsden	Financial expert/actuary	Jonathan.Marsden@mercer.com	+1 612 642 8940
Kathy Sternbach	Project manager	Kathy.Sternbach@mercer.com	+1 415 742 8840
Laura Trieselmann	Analyst	Laura.Trieselmann@mercer.com	+1 602 522 6501