

Questions & Answers from Quality Assurance Pre-proposal Conference		
Question #	Q & A	Question
1	Q	In section 5.13 and 1.4 of scope, you have specified a very specific set of roles and team structure. Do you expect each role to be full time? Will you accept alternative team structures?
	A	It is our preference for full time staff unless an alternate solution is proposed with strong justification that can be provided.
2	Q	You have asked for a firm fixed fee. Can you elaborate on the timing, solution approach, and sequencing of the One DCFS program projects? Specifically, what assumptions should we make about these items in order to arrive at a responsible cost estimate?
	A	The Call Center contractor is currently on board and we expect the first phase to be implemented in February 2011. The CAFÉ vendor is expected to be on board in March 2011 and the Imaging contractor is expected to start in April 2011. We expect the implementations for CAFE and Imaging to occur during the same time; the first will be in September 2011 and we estimate six months intervals and that the implementations will be parallel. All of these are three year projects.
3	Q	Does the State expect to have all key staff proposed in Baton Rouge 8:00am Monday to 5:00 pm Friday every week for the life of the contract, or would the State consider offsite work?
	A	The State does expect staff to be on-site in Baton Rouge. Specific hours will be determined during contract negotiations.
4	Q	Do you expect OCSE IV&V contract for SACWIS to be part of this effort?
	A	No. We are not replacing the Child Support system so an IV&V contract will not be a part of this effort.
5	Q	Will the Bidder's Conference slides be posted?
	A	Yes, the slides will be posted to the Quality Assurance Bidders' Library on the DCFS website.
6	Q	Does the CAFÉ Project have a steering committee? How often do they meet? What is the makeup?
	A	Yes, there is a Transformation Steering committee for all of the projects. The Transformation Steering committee consists of the Secretary, Undersecretary, Deputy Secretaries and Deputy Assistant Secretaries and meetings are held weekly.
7	Q	To whom (functional position in DCFS) does the QA vendor report? Who approves the deliverables?

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	A	The QA vendor will report functionally to Peter Austin. Peter and Karen Robins will review and provide final approval of deliverables. Reporting will also be provided to the Executive Steering Committee.
8	Q	Will the selected QA vendor be able to bid on future procurements on the OneDCFS Transformation Project?
	A	The selected QA vendor will not be able to bid on the other implementation projects. However, if there are future QA procurements for Transformation components, then they can bid on them.