

1. Q. Can we apply for just one program or do we have to apply for both?

**1. A. Proposers may apply for just one program or both programs.**

2. Q. Is the \$175,000 for each program or the total of both programs?

**2. A. The \$175,000 award is the combined total of both programs.**

3. Q. When you state an addition 500 youth to be served is that in addition to those youth currently being served in TPP programs now?

**3. A. Yes**

4. Q. Is the \$175,000 per contract or region?

**4. A. The \$175,000 is the total funding that will be awarded for both services, regardless of proposed service delivery area. There is no requirement that the proposed services be delivered on a regional approach.**

5. Q. If serving a whole region do you have to include every parish?

**5. A. No**

6. Q. On 3.3 Additional requirements when the statement states should cover staff and participants does that mean a written personnel policy or just a program policy?

**6. A. This section refers to written personnel policies.**

7. Q. Do you have to apply for \$175,000 or can you apply for less?

**7. A. You may apply for less.**

8. Q. How are the funds reimbursed? Is payment made based on unit cost per student hour or must you pay funds out before you are reimbursed?

**8. A. Payments will be not be made on a unit cost basis. Costs incurred will be reimbursed after submittal and approval of cost reports and adequate supporting documentation of costs incurred. (See Section 6.1 of the Solicitation.)**

9. Q. I am writing the grant for the Children's Defense Fund Freedom School 2010. Am I to include Teen Prevention Services in the grant for Children's Defense fund or is that a separate grant?

**9. A. This solicitation is for proposals to provide Teen Pregnancy Prevention Services and/or Children's Defense Fund Freedom Schools Services through a cooperative endeavor agreement which is different than the Children's Defense Fund Freedom School contracts awarded in previous years.**

10. Q. On Attachment A, there is not enough room for all of the information.

**10. A. Each field of the document should expand to allow users to enter text. However, if you do not have this capability you may create a similar document with the requested information.**

11. Q. Are some of the forms only completed if I win the award?

**11. A. Yes, Attachments C and D are for information only and will only be completed by the proposer(s) who win(s) the award.**

12. Q. For "Attachment B" – pages 1, 2 and 3 - may the same budget format required by the Children's Defense Fund National Office be submitted to DSS?

**12. A. The budget format required by the Children's Defense Fund National Office should not be submitted in response to this Solicitation. The Project Budget provided as "Attachment B" is required for a Cooperative Endeavor Agreement so this document must be submitted with your proposal.**

13. Q. Am I right in assuming "Attachments C and D" are to be used when the Summer Freedom School is actually in progress with "Attachment D" being used as a reimbursable form?

**13. A. Yes**

14. Q. Will the CDF grant be based on the number of children that come daily just like last year with the calculations as last year? I think last year it was something like \$6 or \$8 a day per child.

**14. A. No, See Section 6.0 Billing Methods or refer to Question and Answer #8.**

15. Q. Is the Department of Social Services looking for one provider of services through this Cooperative Endeavor Agreement?

**15. A. No, the funds may be awarded to one contractor or multiple contractors.**

16. Q. Can the services for TPP be provided during the school day? After school? Both?

**16. A. No specific guidelines have been established. Proposals will be evaluated based on merit.**

17. Q. Are you looking to serve 500 children/youth through TPP and 500 children/youth through the Freedom School? Or just a total of 500 youth in any combination of the 2 programs?

**17. A. A total of 500 youth in any combination of the 2 programs.**

18. Q. What is the preference of the Department of Social Services for what area the children/youth reside? Is there a preference to serve 500 youth throughout the state? Could the 500 youth come from one region or parish?

**18. A. No preference has been established.**

19. Q. Can the Freedom School program be implemented at more than one site?

**19. A. Yes, as long as each site is approved by the Children's Defense Fund.**

20. Q. Can the TPP program be implemented at more than one site?

**20. A. Yes**

21. Q. Can the funding provided through this initiative be linked with other funding that does not address these areas of need?

**21. A. Yes, as long as the additional services funded by the solicitation meet the criteria outlined in the solicitation. The contractor will be required to maintain appropriate accounting records to ensure that funding awarded through this Solicitation is used only for the services described in the Solicitation.**

22. Q. What is the long term vision for this initiative? While I understand that everything is subject to the approval of the legislature, is it the Department of Social Services vision to maintain this initiative beyond the June 30, 2010 end date?

**22. A. No decisions have been made on these programs beyond the term of this solicitation.**

23. Q. Can you provide us with an example (or key elements) of a successful program that has operated in our state for the Freedom Schools and TPP?

**23. A. The key elements of a successful program are outlined in the solicitation.**

24. Q. We see a number of ways that the TPP program can be incorporated inside of the Freedom School initiative, is this encouraged?

**24. A. The Freedom School services must follow the Children's Defense Fund's guidelines.**

25. Q. You mention that this proposal should describe how the proposer plans to serve "an additional 500 youth". What do you mean by "an additional"? If we already are serving youth, will this funding allow us to add to the number of youth that we are serving? Or will we be able to offer the TPP services or Freedom School program to the youth we currently serve?

**25. A. The proposer may offer these additional services (TPP services or Freedom School services) to the same youth who are currently receiving other services. The contractor will be required to maintain appropriate accounting records to ensure that funding awarded through this Solicitation is used only for the services described in the Solicitation.**

26. Q. On page 14, where the checklist is provided, under Disclosure of ownership (for profit entities) there is a sub list of 4 documents that must be provided. (Two references and contact information, Copy of Child Abuse reporting and referral policy, Copy of Domestic Violence referral policy and Copy of Substance Abuse referral policy). Are these only for "for profit entities" or are non-profits required to share this information as well? In the text (page 9) of the RFP it does not distinguish between the two types of entities.

**26. A. This information is required from both for-profit entities and nonprofit entities.**

27. Q. Do you need to separate the proposals for each TPP and Freedom School and their budgets?

**27. A. Yes**

28. Q. If you are awarded the Freedom School portion of the solicitation and another solicitation comes out for the other Freedom School programs from the past, can you apply for that grant also because this will be only 8 days and end on June 30<sup>th</sup> and the program goes from June 21 to July 30 according to CDF?

**28. A. Yes**

29. Q. The additional requirements regarding domestic violence, substance abuse and child abuse must be in the proposal or if you have a handbook for employees and students, can that be used?

**29. A. The handbook may be used.**

30. Q. In the 2009 Freedom School Program last year Exhibit B was the budget which was separated according to cost reimbursement which included book cost, national and local training, travel, community outreach, and background checks. Part II of the budget was Unit Cost Budget that included salaries, meals, field trips, supplies, facility usage. Has this changed? How do you report the budget?

**30. A. See Question and Answer #12.**

31. Q. We have subcontractors – Art Therapist, Music Therapist, Mental Health Professional and a Dietitian, each signed a contract of services with us. Is this the same procedure?

**31. A. Proposals should include copies of all subcontracts along with the proposed budget.**

32. Q. Is this RFP intended to add to existing contracts with agencies who are providing Teen Pregnancy Prevention services through OFS at this time?

**32. A. The Solicitation is open but not limited to agencies with existing OFS contracts for Teen Pregnancy Prevention Services.**

33. Q. Is the \$175,000 the total amount to be distributed statewide or will each contract be for \$175,000?

**33. A. The \$175,000 is the total amount to be distributed statewide.**

34. Q. What are staff qualifications?

**34. A. The Solicitation does not establish specific staff qualifications. However, qualifications of staff may be considered in the proposal review process.**