

**State of Louisiana
Department of Social Services
OFFICE OF THE SECRETARY**

Bobby Jindal
GOVERNOR

Kristy H. Nichols
Secretary

NOTICE TO PROPOSERS

The Louisiana Department of Social Services, Office of Family Support, hereby solicits proposals from qualified proposers to provide Poverty Prevention and Intervention Programs for the Capital Area Region.

The funding available for these services is \$200,000.00 for the time period November 1, 2009 through June 30, 2010.

Guidelines for proposals may be obtained by downloading the Solicitation for Proposals document from the DSS Website, @ <http://www.DSS.louisiana.gov/> (Select Service Providers, Request for Proposals.) Or you may contact **Lee Terry Williams, Office Family Support/Contract Services, 627 North 4th Street, Baton Rouge, LA 70802 - Telephone (225) 342-6824; Fax (225) 342-2536; E-mail: twilliam@dss.state.la.us.**

Completed proposals, including one original and 2 copies, must be physically in the possession of the **Office of Family Support, Attention: Lee Terry Williams, 627 North 4th Street, Baton Rouge, La. 70802 by 4:30 p.m. on September 30, 2009.** No proposal received after the specified date and time shall be considered. Any questions concerning the Solicitation must be made in writing and may be submitted by mail, fax, or email to: Lee Terry Williams by September 22, 2009. All submitted questions will be responded to on the website at <http://www.DSS.louisiana.gov/> by September 24, 2009.

This announcement does not commit the Department of Social Services/Office of Family Support to award a contract or pay any costs incurred in the preparation of proposals. It is neither a contract nor an offer to contract, but rather a solicitation of proposals which, if accepted by the Department and approved in the manner required by law, may become the basis for a future contract. In the event of a conflict between any term or provision of the Solicitation and a term or provision in any proposal submitted in response, this Solicitation shall control. If a proposal alters or modifies any term or provision of this Solicitation, such changes must be clearly delineated and expressly approved by the Department of Social Services in writing before a contract is issued. A failure to comply with the provisions of this part shall render any such variant term absolutely null.

The Department of Social Services reserves the right to accept or reject, in whole or in part, all proposals submitted and/or to cancel this announcement. A single or multiple contracts may be awarded, if at all, to the proposal(s) deemed by the Department in its sole discretion to be the most advantageous to the Department and its clients based on quality of service, cost effectiveness and other considered factors. Any contract is subject to the availability of funds. No contract is final or enforceable until approved by the Department of Social Services and the Division of Administration, Office of Contractual Review. Should any protest or appeals be filed at any point in the procurement process, all activities must cease until all issues are resolved.

Kristy H. Nichols, Secretary
Department of Social Services

VISIT OUR WEBSITE @ <http://www.DSS.louisiana.gov/>
“AN EQUAL OPPORTUNITY EMPLOYER”