



# State of Louisiana

Department of Social Services  
Office of the Secretary

## NOTICE TO PROPOSERS

The Louisiana Department of Social Services, Office of Family Support (DSS/OFS), hereby solicits proposals from qualified entities to end the cycle of homelessness in Louisiana by stabilizing the families and aiding them in establishing permanent housing. DSS/OFS's goal is to help homeless families to reach their highest level of self-sufficiency and move permanently to independent living.

Request for proposals may be obtained by downloading the Request for Proposal packet from the DSS Website at <http://www.dss.louisiana.gov>. Select Service Providers from the left-hand column then Request for Proposals. Or, you may contact Pam Rosette, TANF Initiatives Program Coordinator, Office of Family Support, 627 North Fourth Street, Baton Rouge, LA 70802, Telephone (225) 342-4057; Fax: (225) 219-9399, Email: [Pam.Rosette@LA.Gov](mailto:Pam.Rosette@LA.Gov).

An original completed proposal and 5 copies must be physically in the possession of the **Office of Family Support, Attention: Pam Rosette, TANF Initiatives Program Coordinator, Office of Family Support, 627 North Fourth Street, 5<sup>th</sup> Floor, Room 5-233-1, Baton Rouge, LA 70802 by 4:30 p.m. on March 2, 2010**. No proposals received after the specified date and time shall be considered. Any questions concerning the RFP must be made in writing and may be submitted by mail, fax, or email to Pam Rosette (address shown above) by 4:30 p.m. on February 18, 2010. All questions will be responded to on the website at <http://www.dss.louisiana.gov> by February 23, 2010.

This announcement does not commit the Department of Social Services/Office of Family Support to award a contract or pay any costs incurred in the preparation of proposals. It is neither a contract nor an offer to contract, but rather a request for proposals which, if accepted by the Department and approved in the manner required by law, may become the basis for a future contract. In the event of a conflict between any term or provision of the RFP and a term or provision in any proposal submitted in response, this RFP shall control. If a proposal alters or modifies any term or provision of this RFP, such changes must be clearly delineated and expressly approved by the Department of Social Services in writing before a contract is issued. A failure to comply with the provisions of this part shall render any such variant term absolutely null.

The Department of Social Services reserves the right to accept or reject, in whole or in part, all proposals submitted and/or to cancel this announcement. A contract shall be awarded, if at all, to the proposal(s) deemed by the Department in its sole discretion to be the most advantageous to the Department and its clients based on quality of service, cost effectiveness and other considered factors. Any contract is subject to the availability of funds. No contract is final or enforceable until approved by the Department of Social Services and the Division of Administration, Office of Contractual Review. Should any protest or appeals be filed at any point in the procurement process, all activities must cease until all issues are resolved.

Kristy H Nichols  
Secretary  
Department of Social Services

VISIT OUR WEBSITE @<http://www.dss.louisiana.gov/>